

Hebron Baptist Church

Employment Opportunity

Lead Teacher – 2 Year Old Class

Weekday Preschool

Part-time – 20 hours per week

Job Objective

- Provide a loving environment where children have the opportunity to grow spiritually, emotionally, intellectually, and physically

Qualifications

- Classroom experience with preschool age children required, preferably in educational environment.
- Current CPR certification required
- Excellent communication skills with children and adults
- Self-motivated, a team player, flexible, must be creative and energetic
- Must have excellent classroom management skills
- Must be willing to assist children with physical needs

Special Demands

- Must be able to interact with children by getting up and down from the classroom floor numerous times a day and sitting on the floor with the children during learning centers.
- Must be able to lift children up to 30 pounds, as needed and assisting with carpool (loading and unloading children from cars)
- Must be able to walk around on ground with a slight incline and able to walk on mulch (uneven ground)
- Must be able to go up and down stairs
- Must be able to carry baskets with classroom toys and art supplies

Job Duties and Responsibilities

- Provide a creative, nurturing and loving learning environment to help stimulate proper child development
- Create and implement daily classroom plans
- Create parent newsletters, classroom calendars, and schedules
- Facilitate parent conferences
- Manage students using classroom management skills
- Attend to individual needs of preschool children as needed, including but not limited to: diapering and/or personal hygiene (depending on age of children).
- Assist in carpool, and other areas as needed
- Must attend to hygiene of preschoolers as needed
- Monitoring the playground and gym activities
- Assist with fire drills (safely and quickly evacuate children)
- Assisting children in the bathroom, as needed
- Walk with the children to and from other classrooms, playground, and gym

Hebron Personnel Policy:

1. Except as noted below, all employees are required to be members of Hebron Baptist Church and are expected, along with their family members, to be active in the various ministries of Hebron.
2. All employees are required to be faithful tithers to the Lord's work through Hebron Baptist Church. Tithing is the practice of giving ten percent of one's income to the Lord through the Church.
3. Approval may be given by the Administrative Pastor on a case by case basis to non-exempt staff that may serve in Operations, Weekday Preschool, and Paid Childcare not meeting the above criteria. In these cases the employee will be required to be a Christ Follower and an active member of an approved Bible believing church.
4. Every employee of Hebron Baptist Church must be equipped to share their Christian testimony, to pray, and to minister to those in need.
5. Employees must adhere to Hebron's Statement of Faith.
6. Personal conduct must be in accordance to Biblical standards as applicable for this position.

Staff Level: Support

Benefits: There are no benefits associated with this position

Internal applicants must complete an Internal Job Application

Contact Human Resources at 770.962.3671 for more specific information regarding this position.

Posted 4/14/2022