

# Hebron Baptist Church

## Employment Opportunity

### Substitute Teacher Weekday Preschool – 2022-2023 School Year

#### Job Objective

- To provide a creative, nurturing and loving learning environment to help stimulate proper child development
- Assist the lead teacher in implementing daily classroom plans
- Attend to individual needs of preschool children as needed, including but not limited to diapering and personal hygiene
- Assist in carpool and other areas as needed

#### Qualifications

- Classroom experience with preschool age children preferred
- Good communication skills
- Self-motivated, a team player, flexible, must be creative and energetic

#### Special Demands

- Must be able to get in the floor with children
- Must be able to lift children, as needed
- Must attend to hygiene of preschoolers, as needed
- Must be able to lift/carry toy baskets daily

#### Job Duties and Responsibilities

- Assist in providing a stimulating learning environment
- Classroom management
- Attend to personal needs of preschoolers
- Assist as needed in carpool

#### Hebron Personnel Policy:

1. Except as noted below, all employees are required to be members of Hebron Baptist Church and are expected, along with their family members, to be active in the various ministries of Hebron.
2. All employees are required to be faithful tithers to the Lord's work through Hebron Baptist Church. Tithing is the practice of giving ten percent of one's income to the Lord through the Church.
3. Approval may be given by the Administrative Pastor on a case by case basis to non-exempt staff that may serve in Operations, Weekday Preschool, and Paid Childcare not meeting the above criteria. In these cases the employee will be required to be a Christ Follower and an active member of an approved Bible believing church.
4. Every employee of Hebron Baptist Church must be equipped to share their Christian testimony, to pray, and to minister to those in need.
5. Employees must adhere to Hebron's Statement of Faith.
6. Personal conduct must be in accordance to Biblical standards as applicable for this position.

**Staff Level:** Support

**Benefits:** There are no benefits associated with this position

**Internal applicants must complete an Internal Job Application  
Contact Human Resources at 770.962.3671 for more specific information regarding this position**