



Welcome to the Hebron School of Music! We are excited about your music study with us. The following are School of Music policies and procedures. Please refer to the School of Music calendar for a schedule of lessons. We often still have lessons when there are teacher/student holidays or workdays from school. We do not have lessons on holidays when the church is closed, or if the church closes early. Each individual lesson will be coordinated through the School of Music office. If you have any questions please call 770-277-6023 ext. 310 or e-mail us at: [SchoolofMusic@hebronchurch.org](mailto:SchoolofMusic@hebronchurch.org).

**Payments and Missed Lessons:** Monthly payments are expected by the 15<sup>th</sup> of each month. Lesson prices are based off of a semester/monthly fee, not the number of lessons attended by a student. Students have entered into an agreement for lessons and the teacher is at work for your lesson. Payments can be left in the SOM drop box outside the music offices. Advance notice must be given in order to discontinue lessons without penalty.

Teachers have the option to make up any missed lessons at their discretion and your availability. Any lessons missed due to teacher cancellation or church closure will be made up at no additional cost to the student at the end of the teaching semester.

All 30-minute weekly private lessons are \$80 per month (\$320 per semester).\*

\*All 30-minute weekly private lessons for violin are \$120 per month (\$480 per semester).

\*Kindermusik has its own fee schedule which varies with the different classes.

**Inclement Weather Policy:** If Gwinnett County Schools are closed due to inclement weather, we will NOT have lessons on that day. The missed lesson will be added to the end of the semester. If the weather worsens during the day and lessons are going to be canceled, the teacher or the School of Music office will make every effort to get in touch with you. You will not be called if Gwinnett County Schools are closed. Safety first – if it is not safe for you to come in for lessons, don't!

**Recitals:** We encourage each student to participate in his or her teacher's recitals. This gives the student a feeling of accomplishment and the opportunity to perform in front of several students and teachers. The recommended dress for recitals is conservative Sunday morning attire. See your teacher for additional information.

**Campus Information:** Please remain on campus during student's lesson. Please keep noise down to a minimum as others are taking classes.

**Your children should not be unsupervised at any point and are not to roam the buildings.**

**I have read and understand the above policies**

**Parent's Name (printed):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent's Signature:** \_\_\_\_\_